



Parkway Presbyterian Preschool and Kindergarten
 5830 Bethelview Rd.
 Cumming, Ga. 30040

678-513-3909-office
www.parkwaypreschool.com

Dear Parents,

The safety and security of your child, while in our care, is the number one priority of the staff at Parkway Presbyterian Preschool and Kindergarten. In the event of an evacuation emergency (determined by law enforcement/fire officials) (ex. gas leak) of the school campus, school staff will transport students to a predetermined, safe, secure site. Our staff will make every effort to contact each parent by phone with information on the evacuation site before the evacuation. However, depending on the nature of the emergency, staff may have to contact parents after the children are removed from the school campus. As soon as the security of our students is assured, the staff will notify parents via phone calls.

Your Preschool and Kindergarten Board has identified four (4) locations for evacuations; two (2) are south of the school and two (2) are north of the school. The locations and phone numbers are:

South of PPK:	Academy Sports (The Avenue) 320 Peachtree Parkway Cumming, GA 30041 Phone: 678-455-3320	First Redeemer Church 2100 Peachtree Parkway Cumming, GA 30041 Phone: 678-513-9400
North of PPK:	Publix -Castleberry -Southland Crossing 5475 Bethelview Road Cumming, GA 30040 Phone: 678-455-1232	Bethelview United Methodist Church 4525 Bethelview Road Cumming, GA 30040 Phone: 770-205-9656

Please familiarize yourself with these locations. Keep in mind, if an evacuation emergency occurs, traffic control might be in place, and so predetermining several routes to each location might be helpful. PPK staff will remain at the evacuation site until an authorized or emergency person from each child's carpool form picks up. Our security guidelines concerning our dismissal procedures will not change in the event of any emergency. We cannot release any child to a person not on our pre-approved list.

The safety and security of each child in our care, along with providing a warm, positive, and nurturing environment for learning are our priority goals. Please keep this information where you can access it quickly. You can also find this information on our website. However, if an emergency occurs that requires evacuation, our website may be down due to power loss.

God Bless,
 Heather Clark
 Director